



# Non Residential Contract For Service

Thank you for requesting service with Dominion Energy South Carolina. We appreciate the opportunity to serve you.

## Information about your deposit

Our standard deposit is an amount equal to the total of the two highest consecutive bills for a 24-month period. If usage information is not available or inconsistent with the new business purposes, deposit may be calculated based on square footage of the business. If Dominion Energy South Carolina services gas only at this address, the deposit is based on therm load.

We will automatically refund your deposit (plus interest) on your 25th billing month based on compliance to both of the following guidelines: 1) no more than 2 late payment in the last 24 months; 2) no disconnect activity on the account in the same 24 month period. If your deposit cannot be refunded for good credit, we will apply interest annually to your account. When you close your account, your deposit will automatically be credited to your account. Interest is also credited; provide your deposit is held for six months or longer. The interest rate is set by Public Service Commission and is currently 3.5%.

## Information about your bill

Billing periods normally range for 28-34 days, with the possible exception of your first or last bill. Bills are past due if they are not received by the "Pay By" date on the bill. A late payment charge of 1-1/2% is added to any charges not paid after 25 days from the billing date.

## Contract

The undersigned hereby makes application for electric and/or natural gas service at the service address and agrees to pay for said service as measured by Utility's meter at the applicable rate. The Utility shall have the right, but shall not be obligated, to inspect any installation before service is introduced, or at any later time, and reserves the right to reject any wiring, piping, or appliances not in accordance with the official Code or Utility Standards. Such inspection or failure to inspect or reject shall not be regarded as an insurance against defects in installation, wiring, piping, or appliances and shall not render Utility liable or responsible for any loss or damage, resulting from defects in the installation, wiring, piping, or appliances, or from violation of official Code(s) as might be applicable, or from accidents or occurrences which might occur upon applicant's premises.

The applicant, if the owner of the property, grants to the Utility the right to construct, reconstruct, maintain, and repair a service line and have free access to the premises of the applicant for the purpose of installing, inspecting, reading meters, repairing, and/or removing property of the Utility when service is discontinued.

The applicant, if the owner of the property, agrees that all wiring, meters, pipes, regulators, and any kind of property placed on the premises by the Utility shall not constitute a part of the real estate, but shall remain personal property, title to which is retained by the Utility.

## Information about your electric rate

Each customer, new or existing, is responsible for selecting their particular rate from the available schedule of rates published by Public Service Commission of South Carolina. The company shall, upon request from the customer, assist the customer in determining the best rate applicable for the customer's electric service.

Initial electric service for new commercial services will be assigned electric Rate 9 as defined in the current Dominion Energy South Carolina schedule of rates.

**Please complete the application along with the attached W9 form and return using one of the methods below:**

- Fax Application to: 803-933-8045
- Mail Application to: Dominion Energy South Carolina, Commercial Group, Mail Code J33, 220 Operation Way, Cayce, SC29033  
(Please do not mail payment to this address)
- Email Application to: [SCSmallCommercial@DominionEnergySC.com](mailto:SCSmallCommercial@DominionEnergySC.com) or, if known, your designated account manager
- Mail Deposit to: Dominion Energy South Carolina, PO Box 100255, Columbia SC 29202-3255
- Questions? Call the Small Commercial Group at 1-866-692-7234



# Non Residential Application for Service

Complete this form, the attached W9 and send back to  
Dominion Energy South Carolina to start the application process

Application Date: \_\_\_\_\_

## Section A Type of Legal Entity

LLC       LLP/LP       Inc.       State Registered In: \_\_\_\_\_

Name of Business: \_\_\_\_\_  
(The exact name registered with the Secretary of State's Office)

Federal Tax ID Number: \_\_\_\_\_ Dun & Bradstreet Number: \_\_\_\_\_ (If applicable)

**Officers/Owners/Partners of Company**

Name:	Title:	Phone #:
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

Parent Company Name: \_\_\_\_\_ (if different from business name above)

## Section B Sole Proprietorship/DBA

Your Name: \_\_\_\_\_

DBA Name: \_\_\_\_\_

DOB: \_\_\_\_\_ Driver's License#/State: \_\_\_\_\_

## Section C Service Address/Type of Utility/Facility Information

Complete Service Address: \_\_\_\_\_

Service Requested:    Electric     Gas     Lighting     Square Footage: \_\_\_\_\_

Date Wanted: \_\_\_\_\_    SIC Code: \_\_\_\_\_

## Section D Billing Information

Complete Billing Address: \_\_\_\_\_  
(If Different than Service Address)

## Section E Account Information (Applicable for either Section A or B)

Local Manager Name: \_\_\_\_\_ Local Phone#: \_\_\_\_\_

Authorized Contact Name: (Individual(s) who can conduct business on behalf of the company)

Name:	Title:	Email Address:	Phone #:
1. _____	_____	_____	_____
2. _____	_____	_____	_____

Accounts Payable Contact: \_\_\_\_\_ Phone #: \_\_\_\_\_

Other Active Accounts:    Yes:     No:

If YES, enter the Account Service Address(es): \_\_\_\_\_

## Section E Authorized Signatures (Application must be signed by an officer of the company)

The applicant agrees that this application is subject to the "General Terms and Conditions" of the Utility, a copy of which is open for inspection at the office of the Utility and will be provided to the applicant upon request and that these "General Terms and Conditions" are a part of this agreement.

The applicant agrees he/she has read this Contract, has read or waived reading the "General Terms and Conditions" which are part of this Contract, and that he/she agrees in exchange for Utility's agreement to provide service, to abide by the terms of this Contract.

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Internal Use Only:    Account Number \_\_\_\_\_

# Request for Taxpayer Identification Number and Certification

**Give Form to the requester. Do not send to the IRS.**

► Go to **www.irs.gov/FormW9** for instructions and the latest information.

Print or type.  
See Specific Instructions on page 3.

<b>1</b> Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
<b>2</b> Business name/disregarded entity name, if different from above	
<b>3</b> Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ► _____	<b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
<b>5</b> Address (number, street, and apt. or suite no.) See instructions.	<b>Requester's name and address (optional)</b>
<b>6</b> City, state, and ZIP code	
<b>7</b> List account number(s) here (optional)	

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
□	□	□	□	-	□	□	-	□	□

or

Employer identification number									
□	□	□	□	□	□	□	□	□	□

### Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person ► _____	Date ► _____
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## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding, later.*